Cyber Safety Checklist

USE SECURE PASSWORDS

It only takes 2 seconds to crack an eleven-character password that uses only numbers.

☐ **Use strong and unique passwords or passphrases for every account and device.**

CLICK WITH CAUTION

A cyber attack occurs every 39 seconds!

☐ **Never click links or open attachments from unknown senders. To be safe, report suspicious emails to the Help Desk.**

APPLY UPDATES

Applying updates is the most important step you can take to keep your devices safe.

☐ **Enroll in auto updates or apply updates as soon as available.**

KNOW YOUR RISK

Yale classifies data based on risk - high, moderate, and low - and has approved services for each risk level.

☐ **Know your data and ensure you are protecting it properly. Report any lost or stolen devices to the Information Security Office.**